

TEWKESBURY BOROUGH COUNCIL

Report to:	Overview and Scrutiny Committee
Date of Meeting:	4 September 2018
Subject:	Corporate Policies and Strategies
Report of:	Head of Corporate Services
Corporate Lead:	Chief Executive
Lead Member:	Lead Member Organisational Development
Number of Appendices:	1

Executive Summary:

The Overview and Scrutiny Committee has previously requested that a list of policies and strategies be produced to help inform its work programme and to provide support to the Executive Committee. The list is updated on an annual basis and the updated list is attached at Appendix 1. The policies and strategies that are due for review in 2018/19 are highlighted in bold and Members are asked to identify which should be reviewed by the Overview and Scrutiny Committee.

Recommendation:

To CONSIDER the corporate policies and strategies and identify which will be reviewed by the Overview and Scrutiny Committee during 2018/19.

Reasons for Recommendation:

To enable the Overview and Scrutiny Committee to fulfil its Terms of Reference by assisting the Council and Executive Committee in the development of policy.

Resource Implications:

None arising directly from this report.

Legal Implications:

None arising directly from this report.

Risk Management Implications:

Effective overview and scrutiny supports delivery of the Council's vision, values and priorities.

Performance Management Follow-up:

The Overview and Scrutiny Committee Work Programme is continually monitored to ensure emerging issues are considered.

Environmental Implications:

None arising directly from this report.

1.0 INTRODUCTION/BACKGROUND

1.1 The remit of the Overview and Scrutiny Committee includes the monitoring and development of policy which complements the work of the Executive Committee. Overview and Scrutiny Committee has previously requested that a list of policies and strategies be produced to help inform its work programme and to provide support to the Executive Committee.

2.0 LIST OF POLICIES AND STRATEGIES

2.1 The list is updated on an annual basis and can be found at Appendix 1. The policies and strategies that are due for review in 2018/19 are highlighted in bold. Members are asked to consider the list of policies and strategies and identify those to be reviewed by the Overview and Scrutiny Committee during 2018/19. Members are reminded that in selecting an area for review it may be prudent to align with the Council's priority areas. The list also includes policies and strategies which fall within the remit of other Committees – it is important not to duplicate the work of others.

2.2 The following policies have been identified as suitable for review by the Overview and Scrutiny Committee in 2018/19:

- Complaints Policy – the Committee receives an annual report on complaints information. A review of the policy and supporting process would therefore align with an existing work programme item. A new complaints framework was introduced two years ago and it would be good practice to review this.
- Safeguarding Policy and Procedure – it is important the Council has an overarching and robust approach to fulfil its safeguarding responsibilities. The importance of this to protect the Council's reputation has been raised through various Member forums. It would therefore be beneficial if Overview and Scrutiny Committee reviewed this policy.

2.3 Although not included within the attached list, a strategy/plan will be needed to implement the recent Council resolution on single use plastic. The Council resolved:

1. That all single use plastics within buildings and facilities managed by the Council be eliminated by 2020 and efforts be made to encourage the elimination of single use plastics within the Council's supply chain by 2025.
2. That the work of the Gloucestershire Joint Waste Partnership in promoting the reduction of single use plastics across the County be supported and any opportunities to lobby central government be taken through the Partnership.

It is this type of new policy formulation where the Committee can add real value to the process and support the Council in achieving its objectives.

2.4 All policies and strategies identified for review during the year will be populated to the Executive Committee Forward Plan.

3.0 OTHER OPTIONS CONSIDERED

3.1 None.

4.0 CONSULTATION

4.1 None.

5.0 RELEVANT COUNCIL POLICIES/STRATEGIES

5.1 Council Plan 2016-20.

6.0 RELEVANT GOVERNMENT POLICIES

6.1 None.

7.0 RESOURCE IMPLICATIONS (Human/Property)

7.1 Officer time to support the review process.

8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)

8.1 The Committee will consider these implications when undertaking reviews or challenge, and in making its recommendations.

9.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)

9.1 The Committee will consider these implications when undertaking reviews or challenge, and in making its recommendations.

10.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS

10.1 None.

Background Papers: None

Contact Officer: Head of Corporate Services
01684 272002 graeme.simpson@teWKesbury.gov.uk

Appendices: Appendix 1 – List of policies and strategies